

Maine Coordinating Working Group on Access and Mobility

Meeting Agenda

July 21, 8:00 to 9:30 a.m.

Zoom Meeting

<https://mainestate.zoom.us/j/86996163802>

Link to Key Information: <https://www.maine.gov/dot/programs-services/transit>

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| 8:00 a.m. | Welcome and Introductions |
| 8:05 a.m. | Review and Comment on Best Practices and Existing Conditions Memos |
| 9:00 a.m. | Overview of Remaining Schedule and Next Steps |
| 9:10 a.m. | Adjourn |

Maine Coordinating Working Group on Access and Mobility

Meeting Minutes of June 15, 2026 – Held via Zoom

Working Group Members in attendance: Melissa Beecher, Kirk Bellavance, Samantha Horn, Zoe Miller, Tom Reinauer, Megan Salvin, Libby Stone-Sterling, Joyce Taylor.

Others in attendance: Jennifer Grant, Ryan Neale, MaineDOT; Laura Machala, Ellie McCarthy, AECOM; Laura Brown, William Reckley, RLS Associates.

Welcome and Introductions: Working Group members and the AECOM and RLS consultant teams provided brief introductions.

The meeting was brief and the main agenda items were covered in one discussion. Laura Machala noted that the AECOM and RLS teams will be providing a summary memo on best practices for mobility management with a focus on Ohio, Oklahoma, New Hampshire, and Vermont. Drafts of both the mobility management best practices and Non-Emergency Medical Transportation memos will be shared with MaineDOT staff on June 26 and with the Working Group members on July 6. AECOM will incorporate MaineDOT and Working Group feedback and provide updated memos by August 7. These could be provided sooner depending on feedback.

The implementation plan will draw from the memos and include actionable steps. This will be provided to MaineDOT on August 21 and to the Working Group on September 1.

Libby will provide information on Department of Labor programs to AECOM and RLS for inclusion in the memos. Laura noted that the Working Group will have an opportunity to review and add to the draft memos after July 6. The Working Group will have two weeks to provide feedback and AECOM and RLS will have another two weeks to incorporate this into the drafts.

Zoe asked if volunteer driver programs will be included in one or both memos. RLS will make sure information on volunteer and community-based programs is included in one or both memos. Zoe noted Lifelong Maine as a resource for information.

The Working Group agreed to allow members one week to review the memos and to meet in late July to discuss and provide comments on the draft memos. The group and/or MaineDOT staff and co-chairs will meet as needed to review the schedule for fall 2026.

The meeting adjourned at 11:02 a.m.